

FIRST Teams 1646 and 17012

Procedures for safe meetings during COVID-19

PPE:

- All participants are required to wear masks at all times when participating in team events
 - This is a **team** policy. Masks will still be required regardless of the position of the school, LSC, or state mandates.
 - This includes when working in outside spaces regardless of the distance between individuals.
 - Masks must continue to be worn in the times before/after meetings except when students are in personal/family vehicles or a significant distance (greater than 15ft) from others when leaving/arriving to school property.
 - Masks must be worn to cover the nose and chin.
 - Masks may not have a filter.
 - Why? Masks with vents/exhalation valves allow unfiltered exhaled air to escape. Therefore, protecting only the wearer and not the individuals around them.
 - Exception: When worn with another mask layered on top
 - Masks should be made of materials that have been recommended by the CDC
 - Eg. 100% cotton materials are strongly recommended
 - Multiple layer masks are strongly recommended
 - Masks should be regularly washed/maintained (if reusable) or replaced often (if disposable)
 - Individuals should not wear the same mask during the day as at robotics meetings
 - Gaiter-style masks should not be worn
 - These types of masks contain too much loose fabric and pose a safety hazard
- All students and mentors will be issued a pair of safety glasses if they do not already have their own
 - These are not to be shared with other people
 - Everyone will be expected to bring and keep track of their safety glasses
 - Individuals who regularly lose or forget theirs might not be allowed to participate in activities requiring safety glasses

General:

- Seating charts will be kept and followed for all work requiring lab computers
- Eating is no longer permitted during meeting times
 - If eating before/after meeting times, it must be done in a designated area and at a significant distance from others
- Drinking is permissible only in designated areas with a limitation of one person at a time
- It is expected that all participants wash their hands regularly before/during/after meetings.
- Individuals who have interacted with someone who has a suspected/confirmed case of Covid-19 are expected to refrain from coming to meetings and to inform team leaders of this occurrence.
- It is expected that individuals will minimize the sharing of tools and equipment wherever possible.
- If it is mandated that extracurriculars are no longer permitted to meet, the team will resume virtual meetings during the usual meeting time.
- Visitors to meetings are not permitted at this time without prior approval from team coaches

Consequences for failing to comply with these procedures:

- Individuals who do not comply with these procedures will be asked to remedy the situation.
- If they choose not to comply, they will be asked to leave the meeting
- If noncompliance continues, the individual will be removed from the team